



The Fashion Institute of South Florida

Application Checklist Fall 2019

A step by step guide towards completing your application and submitting before our August 22nd deadline.

- Read over the materials, starting with The Fashion Institute of South Florida's Catalog. This is full of details about our school, policies, and payment arrangements.
- Provide a copy of your High School Diploma or high school equivalence, such as a general educational development (GED) certificate.
- If you can't locate the actual diploma in time for the deadline, just be prepared to provide it within 2 months after registration.
- Write a an essay on ***The Impact of the Fashion Industry on the Environment and what you, as a future designer can do to minimize it.*** You also have the option to write a personal statement if you would prefer. Either ,must have a minimum of 400 words and max 650.
- Submit your application materials and enrollment agreement via email to: info@fashionsfl.com or Schedule a tour/drop off by calling us at 786-332-4624.
- Complete all documents part of Student Enrollment Agreement package and sign it as it serves as a contract specifying the courses you will receive and the payments you need to submit. This will be done at School after acceptance into our program.

Pay the \$100 registration fee after being accepted into the Program.

Make your first payment of \$800 deposit due at the time of signing your enrollment agreement. Payment must be made in full at the time of enrollment to secure your spot.

If approved for payment plan, you must complete and sign the Credit Card Authorization form part of your enrollment package.

Next payment of \$400 will be due September 1st if approved for payment plan.

FASHION APPAREL DESIGN PROGRAM

605 CLOCK HOURS



OBJECTIVE	Our objective is to provide training in fashion design, sewing, pattern making, production, sales, distribution and other areas of the fashion industry.
PROGRAM DESCRIPTION	This program provides the student with the knowledge and skills necessary for employment in a variety of fashion related settings as an entry-level pattern maker, fashion designer, seamstress, technical designer, fashion production manager, and more. Our program is designed for people with no prior technical knowledge of fashion. Students are trained on how to analyze fashion trends to create cohesive and commercial collections, pattern making principles, machine and hand sewing skills, as well as artistic and technical fashion illustrations. Students will also develop business skills needed in major fashion companies.
POTENTIAL OCCUPATIONS	Pattern Maker, Sample Maker, Clothing Brand Owner, Cutter, Floor manager, Technical designer.
INSTRUCTIONAL METHODS	This program will be a combination of lecture, demonstration, and student application. Instructions will be supplemented with guests, visual aids, seminars and other instructional techniques.
COMPLETION TIME	96 Weeks

SEE COURSE LISTING ON NEXT PAGE

DIPLOMA

After completion of the program, the student receives a diploma providing that all graduation requirements and financial obligations with the institution have been met.

Fashion Apparel Design – Course Listing

Course #	Course Name	Theory Hours	Practice Hours	Total Hours
PM 1	PATTERN MAKING 1	7	21	28
PM 2	PATTERN MAKING 2	7	21	28
PM 3	PATTERN MAKING 3	7	21	28
PM 4	PATTERN MAKING 4	7	21	28
PM 5	PATTERN MAKING 5	7	21	28
GC 1	GARMENT CONSTRUCTION 1	7	28	35
GC 2	GARMENT CONSTRUCTION 2	7	28	35
GC 3	GARMENT CONSTRUCTION 3	7	28	35
GC4	GARMENT CONSTRCUTION 4	7	28	35
GC 5	GARMENT CONSTRCUTION 5	7	28	35
HF	HISTORY OF FASHION	18	3	21
FT	FASHION TRENDS	15	6	21
FD 1	FASHION DESIGN 1	10	11	21
FD 2	FASHION DESIGN 2	5	16	21
DRP 1	DRAPING	7	14	21
GRD 1	GRADING	7	14	21
HCL 1	HOW TO START A CLOTHING LINE	18	3	21
TEX 1	TEXTILES 101	15	6	21
CPM1	COLLECTION PATTERN MAKING 1		18	21
CPM2	COLLECTION PATTERN MAKING 2	3	18	21
CC1	COLLECTION CONSTRUCTION 1	7	14	21
CC 2	COLLECTION CONSTRUCTION 2	7	14	21
INT 1	INTERNSHIP HOURS		40	40
	TOTAL	152	453	605

COURSE DESCRIPTIONS

**Fashion Apparel Design
605 hours**

The following is a brief description of each course unit of instruction. The course numbers contain letters and numbers that symbolize the sequence of the courses that follow.

<p>PM 1 - PATTERN MAKING 1 (28 HOURS)</p> <p>Get the foundational patterns you need to start making your own clothes that fit you right! Students taking this course will learn how to take body measurements, understand darts and how to use them, pattern signs and how to read them. They will learn the complete vocabulary and definitions of the fundamental principles of pattern making used to create any style or design. They will complete the 5 piece pattern set. Will transfer to oak tag paper or cardboard</p>	<p>SEW 1 - SEWING 1 (35 HOURS)</p> <p>During this class, you will learn all the basics of sewing machine operating skills.</p> <ul style="list-style-type: none">• How to thread it to, stitch tension and length.• You will be introduced to the over lock/serger machine as well.• Students will learn fundamental sewing construction and finishing techniques• How to place patterns on the fabric and grain line direction, fabric terminology, buttonholes, and basting
<p>PM 2 - PATTERN MAKING 2 (28 HOURS)</p> <p>Using the flat technique, students will learn how to transform the sloper to different styles. They will understand 2 of the major pattern making principles: dart manipulation and added fullness. They will learn how to design with darts and do dart equivalents like style lines. Students will learn how to make the torso or dress foundation and the three categories of dresses without a waistline.</p>	<p>SEW 2 - SEWING 2 (35 HOURS)</p> <p>Students will continue learning sewing techniques. Students will learn how to sew darts, style lines, and added fullness. They will learn how to apply zippers, waistbands and how to make dresses without waistline seams.</p>
<p>PM 3 - PATTERN MAKING 3 (28 HOURS)</p> <p>Using the flat technique, students will learn how to make patterns for collars, sleeves and different styles of skirts. Students will also learn how to do built-up necklines</p>	<p>SEW 3 - SEWING 3 (35 HOURS)</p> <p>Students will continue to develop an understanding of construction techniques. Students will learn the construction of different kind of collars, set-in sleeves, as well as short kimono sleeves. They will also learn how to make a dart gathered skirt with facing on the waistline</p>
<p>PM 4 - PATTERN MAKING 4 (28 HOURS)</p> <p>Using the flat technique, students will learn how to make a pattern for a shirt, and bustier styles. They will understand contouring principle and how to make dresses without a waistline.</p>	<p>SEW 4 - SEWING 4(35 HOURS)</p> <p>The students will learn advanced sewing techniques including how to do fly and side pockets, sleeves, placket and shirt collars. Students will also learn how to construct a lined garment, add non-fusible interfacing (crinoline) and boning for a fully lined bustier.</p>

<p>PM 5 - PATTEN MAKING 5 (28 HOURS) During this course students will learn how to make patterns for lined garments. A yoke skirt and a dress. They will do the pattern of a princess line dress with flare including a facing and sleeves. Using the pants foundation, participants of this course will follow step by step instruction on how to add side pockets, fly and waistband o create a new style of pants. They also will learn how to make different styles of pants by reducing the width and length of the legs.</p>	<p>SEW 5 - SEWING 5 (35 HOURS) The goal of sewing 5 is to teach the students how to construct garment with lining. Students will cut and sew a yoke skirt with lining, a princess line dress with flare and sleeves in order to understand how to finished lined pieces. Also they will cut and sew short pants with cuffed hem and side pockets.</p>
<p>DRP 1 - DRAPING 101 (21 HOURS)</p> <p>Students will learn what is draping and its origin; what is a dress form and dress form parts, terminology and classification. They will learn how to drape blocks and pattern foundations as well as how to drape creative styles like a wrap skirt with pleats or a cowl neck top. They will learn how to remove the fabric from the dress form and transfer it to pattern paper in order to balance, add seam allowance and prepare the pattern for production.</p>	<p>GRD 1 - GRADING 101 (21 HOURS) Students are introduced to grading in this course. They will learn what is grading and will understand all the terminology and how to apply it. Students will understand what a “grade rule,” cardinal points is and what a grading nest is. Students will have the opportunity to practice in class grading a basic skirt, pants, 2 – dart bodice, torso sloper, sleeves and more pieces. This course includes an introduction to grading in the computer using CAD software.</p>
<p>HISTORY OF FASHION</p> <p>Students will be introduced to contemporary fashion developments from the Victorian Era and birth of Haute Couture to the present day. The course with cover the birth of Haute Couture, historical events influencing fashion, important trailblazing designers, and the particular styles and silhouettes of each era studied.</p>	<p>TEX 101 - TEXTILES 101 (21 HOURS) Students are introduced to textiles; learning the terminology from fabrics and fibers to properties, construction, and finishes. In addition, we will discuss the difference between natural fibers versus manmade fibers and woven to knit fabrics. Students will put together a swatch kit that will serve as a reference to understanding fabrics and their uses for their future designs</p>
<p>FT1 FASHION TRENDS</p> <p>Study of techniques and processes of identifying socio-cultural indicators, and methods for determining future trends in fashion and related industries. Communication skills are developed through Assignments, in-class activities, lecture/discussion, and a trend forecasting project.</p>	<p>FD 1 - FASHION DESIGN 1 (21 HOURS) First part of a series of two courses where students will be introduced to the world of fashion design by teaching them how to create a collection and how to follow fashion trends in order to create sellable styles. Students investigate the interdisciplinary nature of drawing and design, sketching their ideas and learning how to draw the styles they imagine in their minds. Students will learn and will be assessed on their knowledge of terminology, styles, and applicability of the elements and principles.</p>
<p>HCL 1 - HOW TO START A CLOTHING LINE (21 HOURS) Students will acquire all the necessary knowledge to launch a successful clothing line; from creating the concept of a legal corporation to understanding financial information in order to create a profitable business. They will understand the structure of a fashion company and job description of each position as well as tasks and responsibilities. Students will learn how to create a sellable collection and most importantly, how to produce it — from samples to ordering fabrics, and style selections.</p>	<p>FD 2 - FASHION DESIGN 2 (21 HOURS) Fashion Design 2 is the second part of a series. Students are required to demonstrate creative use of inspiration and design experimentation through various projects using a design journal. Students are expected to show a complete portfolio with 2 – 5- piece collection, including customer profile, full colored illustrations, fabrics swatches, flats, business, and logo or branding.</p>

<p>CPM1 - COLLECTION PATTERN MAKING 1 (21 HOURS) With the help of our instructor, students will start developing the first draft of patterns for their first collection applying all the knowledge learned throughout 5 levels of pattern making.</p>	<p>CPM2 – COLLECTION PATTERN MAKING 2 (21 HOURS) Students will finish the patterns for their collection and must have them ready to be cut on fabric by the end of the 7 weeks.</p>
<p>CC1 – COLLECTION CONTRUSCTION 1 (21 HOURS) During this course is when students sew the styles for their collection. With the help of the instructor they cut and sew every style using the sewing techniques learned throughout the entire program.</p>	<p>CC2 - COLLECTION CONTRUSCTION 2 (21 HOURS) Students will continue sewing the pieces for their collection until they are done. The course also includes 2 fittings with professional runway models in order to have the garments ready for the runway show.</p>
<p>INT - INTERNSHIP COURSE (40 HOURS) The FISFL will help qualified students connect with a few companies in order to complete the 80 hours of internship hours required to graduate, as well as gain hands on experience in the fashion industry. Students may choose to focus on their main area of interest; for example; on learning more about pattern making, product development, technical design, creative area of the industry, etc. Students must complete 80 hours of internship and present the completed hour sheet from super</p>	

TUITION AND FEES

Tuition – Fashion Apparel Design	\$ 8,800
Registration Fee (nonrefundable)	\$ 100
Books and Supplies Fee	\$ 260
Re-entry Fee	\$ 100
Transcript Fee	\$ 10
Diploma Replacement	\$ 30

Books and Supplies Fee

In addition, at the time of registration, the students will be provided with a list of all other books and supplies for all the courses included in the Fashion Apparel Design Program. Textbooks that are updated by publishers by way of new editions are not included in the textbooks fee and, therefore, not replaceable. Supplies are the budgeted and generally prorated supplies, including reference books, used by the instructor to provide instruction to students.

INSTITUTIONAL REFUND POLICY:

Should a student's enrollment be terminated or cancelled for any reason, all charges will be determined according to the following schedule and refunds made if payments exceed charges.

- 1) Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
- 2) All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
- 3) Cancellation after the third (3rd) Business Day, but before the first class, results in a refund of all monies paid, with the exception of the registration fee (non-refundable).
- 4) Cancellation after attendance has begun, through 40% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours.

- 5) Cancellation after completing more than 40% of the program will result in no refund.
- 6) Books and supplies are non-refundable after classes have started.

Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received. Refunds will be made within 30 days of the date that the institution determines that the student has withdrawn.

ADMISSIONS

ADMISSION REQUIREMENTS

To qualify for acceptance at FISF, applicant must meet the following requirements:

1. Students must be beyond the age of compulsory education (age 16) in the State of Florida.
2. Provide a valid driver's license, state ID with photo, or valid passport.
3. An applicant for admissions must have completed high school or a high school equivalency, such as a general educational development (GED) certificate;
or
In the absence of the above documentation, the applicant shall, prior to enrolling, demonstrate their Ability-to-Benefit (ATB) from the education offered by satisfactorily passing a test approved by the U.S. Department of Education. The ATB test used by this institution is the Wonderlic Basic Skills Test. Applicants must score a minimum of 200 Verbal and 210 Quantitative.
4. Complete required Admissions Application and documents.
5. Pay Registration Fee.
6. The final decision regarding acceptance will be made by the School President after the submission of all required documents and applicant meeting all minimum requirements stated above. Completion of minimum Admissions requirements does not guarantee admittance into a program.

ADMISSION PROCEDURES

All prospective students participate in an admissions interview with an Admissions Advisor. This interview will also serve as a career planning session for the prospective student. FISF's Fashion Apparel Design Program and admissions policies should be explained during this session. Tuition and fees are provided to all applicants by the Admissions Advisor during the admissions interview.

An applicant's high school diploma or high school equivalency certificate information in his/her Application for Admissions will be used to qualify the student for admissions at FISF. Applicants are

required to self-certify that he/she has received a high school diploma. FISF does require applicants to provide a copy of his/her high school diploma or equivalency certificate. FISF does not accept High School "completion" certificates diplomas.

To enroll at FISF, applicants are required to submit a completed and signed Application/Enrollment Agreement to the administration office. If applicant is under 18 years of age, applicant will need parental signature of approval in the enrollment agreement. All students admitted to FISF to enter The Fashion Program are required to sign an enrollment agreement.

Special Note: A prospective student or student with prior misdemeanor or felony convictions may experience limitations and/or denial of employment opportunities and professional licensure. In addition, each student is advised that employers may require criminal background checks and/or drug screening. The School is not required to confirm this unless there is evidence of conflicting information.



The Fashion Institute of South Florida

The Fashion Institute of South Florida
2621 NW 20th Street
Miami, FL 33142

APPLICATION FOR ADMISSION

Please provide ALL information requested on this form.
It is necessary to complete your application process before you are able to register for classes.
PLEASE PRINT

First Name		Last Name		Middle Initial	Social Security Number		
Permanent/Mailing Address (Not a P.O. Box)				Apt. #	City	State	Zip Code
Home Telephone		Work Telephone		Cellular Telephone		Other Telephone	
Email Address				Driver's License Number		State	
Date of Birth	Age	Country of Birth		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced	
Ethnic Background <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> White, Non-Hispanic <input type="checkbox"/> Hispanic <input type="checkbox"/> Indian/Pacific Islander <input type="checkbox"/> Black, Non-Hispanic <input type="checkbox"/> Ethnicity Unknown				Citizenship/Legal Status <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Parolee (Exp. date _____) <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Work Permit (Exp. _____) <input type="checkbox"/> Student Visa <input type="checkbox"/> Other _____			
Program For Which You Are Applying				Start Date (Projected)	Class Session <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> AFT		Expected Graduation Date

Previous Education	
Did you graduate from High School? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> GED (Year _____ State _____)	
Previous education or vocational training: _____	
Is this the first time you attend a school at an undergraduate or postsecondary level school? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Did you graduate High School in the past 12 months? <input type="checkbox"/> YES <input type="checkbox"/> NO	

THIS SECTION ABOUT YOUR PARENT(S) OR LEGAL GUARDIAN(S) MUST BE COMPLETED IF YOU ARE UNDER 18 YEARS OF AGE							
First Name		Last Name		Middle Initial	Relationship <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian		
Mailing Address			Apt.#	City	State	Zip Code	Primary Telephone

NON-DISCRIMINATION POLICY: No person shall be excluded from participation in Florida Education Institute or be subject to any form of discrimination because of race, color, sex, national origin, religion, age, marital status, sexual orientation, veteran status, or disability.

CERTIFICATION: I hereby certify that all information provided by me in this application is true and correct to the best of my knowledge.

_____ Applicant Signature

_____ Date